

APPLICATION FOR ADMISSION
Bachelor of Business Administration offered in English Language

For the exclusive use of the Admissions Office

Date received by the Admissions Office: _____

Decision: Accepted Conditionally accepted Rejected

Notes: _____

Program: Degree Program Intensive English Program
 Visitor

Major: _____

Student status: New Transfer

**Attach
Recent Photograph
Here**

ID Number:

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PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS APPLICATION FORM

1. All items must be filled-in. Incomplete applications will not be considered.
2. Applicants must complete the application themselves.
3. An admission is valid only for the academic year in which the student applies.
4. Applicants should not wait to apply until the results of high school examinations (or their equivalent) are announced, Apply early. Missing documents should be submitted to the Admission office before the announced admission deadline.

Checklist

When completing your application please make sure that:

- The application form is completely filled in and signed.
- The declaration on the last page of the application form is completely filled in and signed.
- Original and attested copies of all educational certificates are enclosed.
- For the Non UAE high school curriculums, equivalency letter from the MOE-UAE is enclosed .
- A copy of a valid passport is enclosed.
- A copy of a valid residency visa page for expatriates is enclosed.
- A copy of valid a UAE Identity Card (both sides) is enclosed.
- A copy of family book for UAE nationals is enclosed.
- Four recent passport size photographs are enclosed.
- National Service Completion certificate (for UAE Nationals) is enclosed.
- An official transcripts from other universities and course syllabi for credit transfer are enclosed (if you are transferring from another university).
- An official Certificate valid of English Language Proficiency test with a minimum score of 1100 in EmSat English or its equivalent recognized tests approved by the CAA, such as TOEFL iBT (internet-based test) with a minimum score of 61 the Institutional TOEFL (paper-based test) with a minimum score of 500 from the AMIDEAST Institution or IELTS Academic with a minimum score of 5.0 is enclosed.
- An official certificate valid of EmSat in Math with a minimum score of 600 is enclosed.
- An official certificate valid of EmSat in Arabic with a minimum score of 600 (For the Non-Arab students, must register for a non-credit basic Arabic language course at CU Ajman) is enclosed.
- A non-refundable application and admission fees of AED 1500 is enclosed.
- A non-refundable (non-credit) orientation fee of AED 1250 is enclosed.
- An interview form is enclosed.

Note: You will be required to present your original documents for review at the time of the interview.

PLEASE CHECK YOUR PREFERENCES

Semester applying for:

- Fall _____ (Year)
- Spring _____ (Year)
- Summer I _____ (Year)
- Summer II _____ (Year)

Status:

- First year Visitor
- Transfer (please specify previous university): _____

Indicate your choice of Major according to your preferences:

Degree: _____

Specialization _____

GENERAL INFORMATION

- Print Name (as shown on passport):
English: _____
Arabic: _____
 - Address: _____
 - City/Emirate: _____ Mobile: (____) _____
 - Work Tel: _____ Emergency Tel: _____
 - E-mail Address: _____
 - Date of Birth: (DD/MM/YY) ____/____/____ Gender: Male Female
 - Nationality: _____ Passport No: _____ Place of Issue: _____ Expiry Date: _____
 - Emirates ID No: _____ Expiry Date: _____
 - Are you currently employed? Yes (If yes, please specify the employer's name) No _____
 - Do you need transportation? Yes No
 - Are you considered one of the people of determination? (This information is confidential) Yes No
- If yes, please specify and submit supporting documents before applying to the university: _____

PARENT OR GUARDIAN DETAILS

- Guardian's Name: _____
 - Guardian's Relationship to applicant: _____
 - Guardian's Address: _____
- Phone: _____ Mobile: _____ E-mail Address: _____

UNDERGRADUATE ADMISSION REQUIREMENTS

- Indicate type of secondary certificate you hold or expect to receive:

- General Secondary School Certificate High School Diploma
 British Certificate (IGCSE) Iranian
 Pakistani Indian (CBSE) Other (Please Specify): _____

- High School Branch: Advanced General Technical Elite Professional

- High School Score : _____

- List the secondary school from which you graduated and any universities you have attended with dates of attendance:

Name of School or University	Program	Location (Country)	Dates of Attendance	
			From	To

- Select one of the following English Proficiency Requirement:

- EmSat TOEFL IELTS Academic Score : _____ Date: _____

- EmSAT Math Score: _____ Date: _____

- EmSAT Arabic Score: _____ Date: _____

- List your work experience :

Job Title	Company Name	Company Address	Dates of Employments	
			From	To

- Extra Activities:

1	
2	
3	
4	

- Finance:

- Self Sponsor Parents/Guardians

- Company Sponsorship (Please specify): _____

HOW DID YOU KNOW ABOUT CU?

- Social Media Friends Bill Board (please specify the Emirate): _____
 Exhibitions School visits Other (please specify): _____

DECLARATION

1. I certify that all the information provided in this application are, to the best of my knowledge, complete and accurate.
2. I agree to pay a non-refundable application, admission, and orientation fees along with this application.
3. I declare that I understand the university rules, regulations and program requirements.
4. I agree to pay the tuition fees in full prior to the start of the semester.
- 5- I agree to pay the non- refundable book fees (E-book / text book).
6. I understand that nonpayment of the above tuition fees will result in exclusion from the course until payment is made.
7. I agree to abide by all the rules and regulations of CU as mentioned in the Catalog and the Student Handbook.
8. I declare that I received the Catalog and the Student Handbook.
9. I am aware of the requirements for any missing documents, and I agree to submit them before the end of the semester.
10. In case of incorrect or misleading information or concealment of facts, the University has the right to refuse or cancel the admission and dismissal the student.
11. The university reserves the right to review the fees, when deemed necessary.

Applicant's Signature: _____ Sponsor Signature: _____ Date: _____

FOR OFFICIAL USE ONLY

The Undergraduate Admissions Committee Decision:

Accepted

Notes: _____

Conditionally Accepted

Conditions: _____

Rejected

Reasons: _____

CHECKED BY

Admissions Officer: _____ Signature: _____ Date: _____

Reviewed by:

Admissions Officer: _____ Signature: _____ Date: _____

Final Admission Confirmation:

Registrar: _____ Signature: _____ Date: _____

