

# Admission Prospectus

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## 2022-2023





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## About United Arab Emirates



The country where innovation meets culture, the United Arab Emirates (UAE) is a popular tourist destination and is home to some of the best universities in the Gulf region. The UAE is the perfect destination for any international student looking for a unique and high-quality educational experience. The higher education system in the UAE is administered by the Ministry of Higher Education, which holds the highest standards of academic excellence.

Located in the Middle East, the UAE is divided into seven emirates, all governed by separate rulers. The seven emirates are Abu Dhabi, Dubai, Sharjah, Ajman, Fujairah, Ras al Khaimah, and Umm al Quwain. The UAE offers an open, tolerant, and diverse culture. The population of the UAE is made up mostly of expatriates and is home to over 200 nationalities. Emiratis constitute roughly 20% of the total population, making UAE home to one of the world's highest percentage of immigrants and in ideal location for students to learn and experience diverse cultures.

## About City University Ajman



City University Ajman is an institution of higher education, licensed by the Ministry of Education – Higher Education Affairs in the United Arab Emirates. City University Ajman provides a holistic learning environment that fosters research, innovation, and personal growth. It provides students with the knowledge, opportunity, and support needed to enable them to achieve their individual aspirations, make a positive contribution to the society, and become leaders in their respective fields.

All of City University Ajman's academic programs are accredited by the Commission for Academic Accreditation (CAA). The University offers 14 academic programs in disciplines of Dental Surgery, Business, Law, Media and Education at the undergraduate and graduate level. City University's academic programs are offered in English and Arabic. One of the University's major strengths lies in a strong team of highly qualified, diverse, and dedicated faculty and staff. The University offers top quality education and ensures all academic programs and portfolios remain contemporary, interfaced with the industry, and meets international standards.

City University Ajman is also one of the few institutions in the GCC that has a membership with the International Student Exchange Program (ISEP) – an organization based in Washington DC, which provides students with an opportunity to study abroad at more than 300 universities around the world under its student exchange program. Also, City University Ajman is a member of AACSB International (AACSB), which connects educators, students, and business to achieve a common goal: improve the quality of business education around the world. City University Ajman holds a diverse student and faculty body, with over 50 nationalities represented on campus. The University aims to prepare students for the global market by providing an international, holistic learning experience and environment.

The QS Rating System has certified City University Ajman as a 4 out of 5 Star institution. These ratings exhibit the University's continued commitment to excellence in teaching, research, student services and contributions to the community. The QS Intelligence Unit arrived at this Four Stars institution rating through rigorous and independent data collection and analysis of performance metrics as set out in the QS Stars™ methodology. The evaluation was in eight categories for CU Ajman: teaching, employability, internationalization, academic development, facilities, program length, social responsibility, and inclusiveness. In addition, the process included several indicators in each category, chosen based on global standards and best practices.



**14**

Academic programs



**2,700**

Alumni



**2,500**

Students



**50**

Nationalities





CUAjman Graduation Ceremony



Board of Trustees



Welcome to City University Ajman

### Undergraduate Programs

#### Bachelor of Dental Surgery

#### Bachelor of Business Administration

- Human Resource Management (Arabic/English)
- Human Resource Management
- Marketing
- Management Information Systems
- Finance and Accounting
- Hospitality and Tourism Management

#### Bachelor of Law (Arabic/English)

#### Bachelor of Public Relations & Advertising (Arabic/English)

- Advertising
- Public Relations

### Graduate Programs

#### Master of Business Administration

- Total Quality Management

#### Master of Law

- Private Law
- Public Law

#### Professional Postgraduate Diploma in Teaching





# Admission Requirements

## A. Undergraduate Programs

Degree/ Specialization	Secondary School Requirements	Proficiency Requirements	Documents Required
Bachelor of Dental Surgery (BDS)	Overall score of 80% for Elite Track or 85% for Advanced Track.	<b>One of the following English Proficiency Requirement:</b> <ul style="list-style-type: none"> <li>● EMSAT-English (1100)</li> <li>● TOEFL-PBT (500)</li> <li>● TOEFL-iBT (61)</li> <li>● IELTS Academic (5.0)</li> </ul> <b>EMSAT Arabic (800)</b> <b>EMSAT Math (900)</b> <b>EMSAT Science (900)</b> any two subjects of Biology, Chemistry ,or Physics	<ul style="list-style-type: none"> <li>● Official UAE secondary school certificate (or its equivalent) attested by the MOE-UAE*</li> <li>● For the non UAE high school curriculums, attested official transcript along with the equivalency letter from the MOE-UAE must be provided.</li> <li>● An official certificate of the English, Arabic , Math, &amp; Sciences. proficiency scores</li> <li>● Copy of a valid passport</li> <li>● Copy of UAE Identity card</li> </ul>
Bachelor of Business Administration in all specializations offered in English Language	Overall score of 70% for Advanced or Elite Track or 75% for General Track	<b>One of the following English Proficiency Requirement:</b> <ul style="list-style-type: none"> <li>● EMSAT-English (1100)</li> <li>● TOEFL-PBT (500)</li> <li>● TOEFL-iBT (61)</li> <li>● IELTS Academic (5.0)</li> </ul> <b>EMSAT Arabic (600)</b> <b>EMSAT Math (600)</b>	<ul style="list-style-type: none"> <li>● Copy of a valid UAE residence visa</li> <li>● Copy of family book for UAE nationals</li> <li>● Four recent white background passport-size photographs</li> <li>● Interview Form</li> </ul>
Bachelor of Business Administration in Human Resource Management (in Arabic & English)	Overall score of 70% for Advanced or Elite Track or 75% for General Track	<b>One of the following English Proficiency Requirement:</b> <ul style="list-style-type: none"> <li>● EMSAT-English (950)</li> <li>● TOEFL-PBT (450)</li> <li>● TOEFL-iBT (51)</li> <li>● IELTS Academic (4.5)</li> </ul> <b>EMSAT Arabic (1000)</b> <b>EMSAT Math (600)</b>	<ul style="list-style-type: none"> <li>● Copy of a valid UAE residence visa</li> <li>● Copy of family book for UAE nationals</li> <li>● Four recent white background passport-size photographs</li> <li>● Interview Form</li> </ul>
Bachelor of Public Relations and Advertising (in Arabic & English)	Overall score of 60%	<b>One of the following English Proficiency Requirement:</b> <ul style="list-style-type: none"> <li>● EMSAT-English (950)</li> <li>● TOEFL-PBT (450)</li> <li>● TOEFL-iBT (51)</li> <li>● IELTS Academic (4.5)</li> </ul> <b>EMSAT Arabic (1000)</b>	Additional requirements for Health Science programs: <ul style="list-style-type: none"> <li>● Health certificate</li> <li>● CPR certificate for BDS</li> <li>● Birth certificate.</li> <li>● National Service Completion certificate (for UAE Nationals).</li> </ul>
Bachelor of Law	Overall score of 75% for Elite Track or 80% for Advance Track or 85% for General Track.	<b>One of the following English Proficiency Requirement:</b> <ul style="list-style-type: none"> <li>● EMSAT-English (950)</li> <li>● TOEFL-PBT (450)</li> <li>● TOEFL-iBT (51)</li> <li>● IELTS Academic (4.5)</li> </ul> <b>EMSAT Arabic (1000)</b> <b>EMSAT Math (800)</b>	<ul style="list-style-type: none"> <li>● An interview form.</li> </ul>

\*MOE-UAE stands for Ministry of Education in the United Arab Emirates

- If students don't have the required English Proficiency Test score, they will be placed in one of the Intensive English Programs based on their English proficiency scores
- International students can register for a non-credited Basic Arabic Language course instead of EMSAT Arabic.
- Students who require Intensive English Program (IEP), depending on the level, can only register one to three General Education courses out of the following options: Computer Fundamentals, University Mathematics, Islamic Studies and UAE Studies.

# Admission Requirements

## B. Graduate Programs

Degree/ Specialization	<b>Professional Postgraduate Diploma in Teaching Master of Law</b>
<b>Institutional Background</b>	<p><b>Full Admission :</b> The applicant must have a recognized Bachelor’s degree earned in a discipline appropriate for the prospective graduate degree, with a minimum cumulative grade point average (CGPA) of 3.0 on a 4.0 scale or its established equivalent, from an accredited institution by the Ministry of Education-Higher Education Affairs in the UAE (or its equivalent).</p> <p><b>Conditional Admission 1:</b></p> <ul style="list-style-type: none"> <li>● A recognized Bachelor’s degree and a minimum cumulative grade point average (CGPA) of 2.5 on a 4.0 scale or its established equivalent.</li> <li>● Such a student must take a maximum of nine credit hours of courses studied for the graduate program during the period of conditional admission and must achieve a minimum CGPA of 3.0 on a 4.0 scale, or its established equivalent, in these nine credits of courses studied for the graduate program or be subject to dismissal.</li> </ul> <p><b>Conditional Admission 2:</b></p> <ul style="list-style-type: none"> <li>● A recognized Bachelor’s degree and a minimum cumulative grade point average (CGPA) of 2.0 on a 4.0 scale or its established equivalent to a maximum of nine graduate-level credit hours as remedial preparation for the graduate program.</li> <li>● These remedial courses are not for credit within the graduate program.</li> <li>● The student must achieve a minimum CGPA of 3.0 on a 4.0 scale, or its established equivalent, in these nine credits of remedial courses in order to progress to the graduate program or be subject to dismissal.</li> </ul>
<b>English/Arabic Proficiency Requirements</b>	<p><b>One of the following English Proficiency Requirement:</b></p> <ul style="list-style-type: none"> <li>● EMSAT-English (950)</li> <li>● TOEFL-PBT (450)</li> <li>● TOEFL-iBT (51)</li> <li>● IELTS Academic (4.5)</li> </ul> <p><b>Arabic Proficiency Requirement:</b></p> <ul style="list-style-type: none"> <li>● EMSAT Arabic (1250)</li> </ul>
<b>Other Requirements</b>	<ul style="list-style-type: none"> <li>● An official copy of the Bachelor Degree and Transcript (or its equivalent) attested by the Ministry of Education for the holders of UAE degrees.</li> <li>● Letter of Equivalency from MOE-HEA* in UAE, if the candidates obtained their bachelor degrees from another country.</li> <li>● An official certificate of the English/Arabic proficiency scores.</li> <li>● Copy of a valid passport</li> <li>● Copy of UAE Identity card.</li> <li>● Copy of a valid UAE residence visa.</li> <li>● Copy of family book for UAE nationals.</li> <li>● Four recent white background passport-size photographs.</li> <li>● National Service Completion certificate (for UAE Nationals).</li> </ul>



# Admission Requirements

## B. Graduate Programs

Degree/ Specialization	Master of Business Administration
Institutional Background	<p><b>Full Admission :</b> The applicant must have a recognized Bachelor's degree earned in a discipline appropriate for the prospective graduate degree, with a minimum cumulative grade point average (CGPA) of 3.0 on a 4.0 scale or its established equivalent, from an accredited institution by the Ministry of Education-Higher Education Affairs in the UAE (or its equivalent).</p> <p><b>Conditional Admission 1:</b></p> <ul style="list-style-type: none"> <li>● Students with a recognized Bachelor's degree and an EmSAT English score of 1250 or its equivalent on another standardized test approved by the CAA, such as TOEFL score of 530 (197 CBT, 71 iBT), or 5.5 IELTS academic.</li> <li>● Such a student must meet the following requirements during the period of conditional admission or be subject to dismissal: <ul style="list-style-type: none"> <li>a. must achieve an EmSAT English score of 1400 or equivalent, by the end of the student's first semester of study.</li> <li>b. may take a maximum of six credit hours from the MBA program in the first semester of study (two terms), not including intensive English courses.</li> <li>c. must achieve a minimum CGPA of 3.0 on a 4.0 scale, or its established equivalent, in the first six credit hours of credit-bearing courses studied for the graduate program.</li> </ul> </li> </ul> <p><b>Conditional Admission 2:</b></p> <ul style="list-style-type: none"> <li>● A recognized Bachelor's degree and a minimum cumulative grade point average (CGPA) of 2.5 on a 4.0 scale or its established equivalent.</li> <li>● Such a student must take a maximum of nine credit hours of courses studied for the MBA program during the period of conditional admission and must achieve a minimum CGPA of 3.0 on a 4.0 scale, or its established equivalent, in these nine credits of courses studied for the MBA program or be subject to dismissal.</li> </ul> <p><b>Conditional Admission 3:</b></p> <ul style="list-style-type: none"> <li>● A recognized Bachelor's degree and a minimum cumulative grade point average (CGPA) of 2.0 on a 4.0 scale or its established equivalent to a maximum of nine graduate-level credit hours as remedial preparation for the graduate program.</li> <li>● These remedial courses are not for credit within the MBA program.</li> <li>● The student must achieve a minimum CGPA of 3.0 on a 4.0 scale, or its established equivalent, in these nine credits of remedial courses in order to progress to the MBA program or be subject to dismissal.</li> </ul>
English/Arabic Proficiency Requirements	<p><b>One of the following English Proficiency Requirement:</b></p> <ul style="list-style-type: none"> <li>● EMSAT-English (1400)</li> <li>● TOEFL-PBT (550)</li> <li>● TOEFL-IBT (79)</li> <li>● IELTS Academic(6.0)</li> </ul>
Other Requirements	<ul style="list-style-type: none"> <li>● An official copy of the Bachelor Degree and Transcript (or its equivalent) attested by the Ministry of Education for the holders of UAE degrees.</li> <li>● Letter of Equivalency from MOE-HEA* in UAE, if the candidates obtained their bachelor degrees from another country.</li> <li>● An official certificate of the English/Arabic proficiency scores.</li> <li>● Copy of a valid passport</li> <li>● Copy of UAE Identity card.</li> <li>● Copy of a valid UAE residence visa.</li> <li>● Copy of family book for UAE nationals.</li> <li>● Four recent white background passport-size photographs.</li> <li>● National Service Completion certificate (for UAE Nationals).</li> </ul>

\*MOE-HEA stands for Ministry of Education-Higher Education Affairs of United Arab Emirates.

- Candidates with non-business degree should pass 5 courses in Pre-MBA before joining the MBA program.
- Applicants can be exempted from the English requirements if they are native speakers of English who completed their undergraduate education in an English-medium institution.

## Fees

### A. Undergraduate Programs

Program	Degree	Major	Medium of Instruction	Program Duration	Credit Hours	Tuition Fee per credit hour in AED	Annual Tuition Fee for 10 Courses in AED
Health Sciences	Bachelor	Dental Surgery	English	5 years	194	2200	88,000 (40 Credit hours)
Business Administration	Bachelor	Marketing	English	4 years	120	999	29,970
	Bachelor	Finance & Accounting	English	4 years	120	999	29,970
	Bachelor	Human Resource Management	English	4 years	120	999	29,970
	Bachelor	Human Resource Management	Arabic & English	4 years	129	1029	30,870
	Bachelor	Management Information Systems	English	4 years	120	999	29,970
	Bachelor	Hospitality and Tourism Management	English	4 years	120	908	27,240
Law Program	Bachelor	Law	Arabic & English	4 years	132	1029	30,870
Public Relations and Advertising	Bachelor	Public Relations	Arabic & English	4 years	126	999	29,970
	Bachelor	Advertising	Arabic & English	4 years	126	999	29,970

- Fees are subject to 5% Value Added Tax (VAT).
- Annual Tuition Fees exclude the registration, student activities and text books fees.
- AED represents United Arab Emirates Dirhams.
- City University Ajman may charge fees for additional services and facilities as required, and may increase fees at anytime without prior notice.

## B. Graduate Programs

Program	Degree	Major	Medium of Instruction	Program Duration	Credit Hours	Tuition Fee per credit hour in AED	Total Tuition Fee in AED
Master of Law	Master	Public Law	Arabic	18-24 months including Thesis	24	2420	58,080
	Master	Private Law	Arabic	18-24 months including Thesis	24	2420	58,080
	-	Thesis (in Arabic)	Arabic	6 months	9	25,410*	83,490 (Courses & Thesis)
Master of Business Administration	Master	Total Quality Management	English	14 months including Thesis	33	1815	59,895
	-	Thesis	English	4 months	6	16,940**	76,835 (Courses & Thesis)
Professional Postgraduate Diploma in Teaching (in Arabic)	Higher Diploma	<ul style="list-style-type: none"> <li>• Islamic Studies</li> <li>• Arabic Language</li> <li>• English Language</li> <li>• Science</li> <li>• Mathematics</li> <li>• Social Studies</li> <li>• Computer Information Technology</li> </ul>	Arabic	2 semesters	24	15,000 (Lump-sum amount)***	

- Fees are subject to 5% Value Added Tax (VAT).
- Annual Tuition Fee excludes the registration, and text books fees.
- AED represents United Arab Emirates Dirhams.
- City University Ajman may charge fees for additional services and facilities as required, and may increase fees at anytime without prior notice.

\* If the students need an extension to defend the thesis, then they must pay AED 7,623 Excluding VAT. for each extension (the period of each extension is 6 months).

\*\* MBA thesis can not be extended. If the student fail the thesis, He/She must repeat it and pay the full fee again.

\*\*\* This scholarship is for limited period

## Other Fees

### Undergraduate Programs

Item	Amount in AED	Description
Application and Admission Fee	1500	One-time fee submitted with the application (non-refundable)
Application and Admission Fee (for International Students)	1500	One-time fee submitted with the application (non-refundable)
Orientation Fee	1250	One-time fee submitted with the application (non-refundable)
Registration Fee	550	Per semester (Fall and Spring) (non-refundable)
Registration Fee	330	Per session (Summer) (non-refundable)
Students Activities Fee	275	Per semester (Fall and Spring) (non-refundable)
Students Activities Fee	110	Per session (Summer) (non-refundable)
Transfer of Credits Fee	330	
Late Registration	220	One-time fee submitted with the request (non-refundable) Per course
Intensive English Program	-	The program consists of 2 levels
Level 1	4840	Duration is one semester (135 Study Hours)
Level 2	4840	Duration is one semester (135 Study Hours)
Visa processing Fee	2000	
Visa Deposit	5000	Refundable at the time of visa cancelation and cross verify with PRO team after completing one year of study at CUAjman.
Computer Lab Fees	715	Bachelor of Dental Surgery
Laboratory and Clinic fees (per semester) 1 <sup>st</sup> to 3 <sup>rd</sup> Year	4400	Bachelor of Dental Surgery
Laboratory and Clinic fees (per semester) 4 <sup>th</sup> and 5 <sup>th</sup> Year	6600	Bachelor of Dental Surgery
Productive lab Fee (per semester) 4 <sup>th</sup> and 5 <sup>th</sup> Year	3300	Bachelor of Dental Surgery
Training Fees (4 <sup>th</sup> and 5 <sup>th</sup> year) summer 1	4400	Bachelor of Dental Surgery (per session)
Training Fees (4 <sup>th</sup> and 5 <sup>th</sup> year) summer 2	4400	Bachelor of Dental Surgery (per session)
Add/Drop Processing fee	33	For each request form
Re-Test Fee (Test 1 or Midterm)	330	
Incomplete Exam fee (Final Exam)	1100	
Graduation Fee	1375	
Transcript Fee	83	
ID Replacement Fee	55	
Degree Replacement / Extra copy fee	550	
Change Major Fee	550	
Grade Appeal Fee	220	Per Course



## Other Fees

### Graduate Programs

Item	Amount in AED	Description
Application and Admission Fee	3000	One-time fee submitted with the application (non-refundable)
Registration Fee (Master of Law)	550	Per semester (Fall & Spring) (non-refundable)
Registration Fee (Master of Law)	330	Per Session (Summer) (non-refundable)
Registration Fee (MBA)	275	Per Term (non-refundable)
Transfer of Credits Fee	330	One-time fee submitted with the request (non-refundable)
Late Registration	220	Per course
Visa processing Fee	2000	-
Visa Deposit	5000	Refundable at the time of visa cancelation and after
Add/Drop Processing fee	33	
Re-Test Fee (Test 1 or Midterm)	550	
Incomplete Exam fee (Final Exam)	1650	
Graduation Fee	1375	
Transcript Fee	83	
ID Replacement Fee	55	
Degree Replacement / Extra copy fee	550	
Grade Appeal Fee	220	Per Course

## Transfer Requirements

Requirements	Undergraduates Program	Graduate Program
Students transferring from another institution should possess a cumulative grade point average (CGPA)	(CGPA) of 2.0 or above C grade or above.	(CGPA) of 3.0 or above B grades or above.
A student with a CGPA of less than the minimum criteria can only be admitted to a program in a field different from the one the student is transferring from & only general education courses can be transferred.	✓	✓
Coursework completed elsewhere may be accepted in the appropriate program at the University by meeting the following provisions	<ul style="list-style-type: none"> <li>• The applicant submits an official transcript showing all credits and grades earned along with a detailed description of the courses to the City University Ajman Office of Admission and Registration</li> <li>• Only coursework at a grade level of C (2.0) or higher will be accepted</li> <li>• Courses should bear at three credit hours; however, two or more can be combined to equal one three credit hour course. The course must also be approved by the respective department.</li> <li>• The coursework must be equal to approximately 75-80% of the City University Ajman course content</li> <li>• No more than 50% of the total credits of the program may be accepted as transfer credit. Work experience, field training &amp; graduation projects will not be considered as transferable credit hours.</li> </ul>	<ul style="list-style-type: none"> <li>• The applicant submits an official transcript showing all credits and grades earned along with a detailed description of the courses to the City University Ajman Office of Admission and Registration</li> <li>• Only coursework at a grade level of B (3.0) or higher will be accepted.</li> <li>• Courses should bear at least three credit hours to be eligible for transfer</li> <li>• The coursework must be equal to approximately 75-80% of the City University Ajman course content</li> <li>• No more than 25% of the total credits of the program may be accepted as transfer credit. Credits transferred do not include those earned or thesis work.</li> </ul>
Transferred students must provide an official letter from their previous institute that English is the medium of instruction if the transferred courses are offered at City University Ajman in English language.	✓	✓
In case international student is transferring to City University Ajman, all the above apply and the student must submit original transcript. to the admission office attested by: <ul style="list-style-type: none"> <li>• Ministry of external &amp; foreign affairs (From same country)</li> <li>• Ministry of higher education (From same country)</li> <li>• UAE Embassy (From same country)</li> <li>• Subject to approval by MOE-UAE</li> </ul>	✓	✓

## Transportation Fee



City University Ajman provides transportation for students in air-conditioned shuttle buses to and from the University campus to cover the Northern Emirates and Dubai areas.

Emirate	Fee / Semester (4 months) in AED
Ajman	1680
Dubai	2480
Sharjah	2040
Al-Dhaid	4680
Falaj Al-Mualla	4680
Umm Al Quwain	3040

- Fees are subject to 5% Value Added Tax (VAT).
- AED represents United Arab Emirates Dirhams.
- City University Ajman may charge fees for additional services and facilities as required, and may increase fees at anytime without prior notice.

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